REGULAR MEETING MINUTES

L'ANSE AREA SCHOOLS BOARD OF EDUCATION

June 16, 2025

1. The Regular Meeting of the L'Anse Area Schools Board of Education was called to order by Vice President, Mr. Fedie, on June 16, 2025, at 5:23 p.m. in the Board Room of the High School #169.

2. ROLL CALL OF MEMBERS:
   The following members were in attendance:
   Mrs. Paulson, Mr. Cavanaugh, Mr. Fedie, Mrs. Nordstrom and Mrs. Waara
   Excused: Mrs. Bugni & Mrs. Frisk

   Administrative personnel in attendance:
   Superintendent Davidson, Principal Scroggs, Principal Cichosz & Admin. Assistant Hochstein

3. ADOPTION OF AGENDA:
   Motion by Mrs. Paulson, supported by Mrs. Nordstrom to approve the Agenda for the June 16, 2025. Motion carried.

4. APPROVAL OF MINUTES:
   The minutes for the Special Board of Education meeting held on June 9, 2025, tabled to July meeting.

5. CORRESPONDENCE:
   A. Library Donation – *In Memory of Elizabeth Jacobson* from Jeannie Gourneau
   B. Library Donation – Linda M. York
   C. I.E. Building Donation – Alex Haapapuro, *Ariam Industries*
   D. I.E. Building Donation – Loadmaster of Norway, MI
   E. I.E. Building Donation – Laser North

6. PRESENTATION – "The CCISD: Working Together" by James Rautiola, *CCISD Superintendent* & Tim Seppanen

7. HORNET HIGHLIGHTS:
   Mrs. Scroggs & Mrs. Cichosz reported all end of the year activities went great!

8. STUDENT REPORTS: None

9. EMPLOYEE OF THE MONTH: June – TBA

10. STAFF PARTICIPATION: None

11. FINANCES:

A. Motion by Mrs. Waara, supported by Mrs. Paulson to approve the contract for George William Valsa as *Business Manager, e*ffective July 1, 2025 as presented pending PA-189 and Criminal Background Check. Motion carried.

B. Motion by Mrs. Waara, supported by Mrs. Paulson to approve Christopher M. Davidson, *Superintendent*; Amanda Nordstrom, *Board Treasurer*; and George William Valsa, *Business Manager*, as signatories for the following accounts: Superior National Bank & Trust, Huntington National Bank and Michigan Liquid Asset Fund Plus as stated with the exception under Superior National Bank & Trust – *L'Anse High School-Internal Accounting Fund, Vending Machine and Elementary Activity Account* – Melissa Scroggs, Christopher M. Davidson and Lisa Cichosz. Abstain: Mrs. Nordstrom. Motion carried.

C. Motion by Mr. Cavanaugh, supported by Mrs. Waara to appoint George William Valsa, *Business Manager*, *Assistant Treasurer* and *Electronic Transaction Officer* to receive record and deposit school funds at the discretion of the Board of Education. The Electronic Transaction Officer will be responsible for the ACH agreements that include payment approval, accounting, reporting and compliance with ACH policy. Motion carried.

D. No Business Manager's Report.

E. Motion by Mrs. Paulson, supported by Mrs. Waara, to approve the payment of bills as presented. Motion carried.

12. OLD BUINESS: None

13. NEW BUSINESS:

A. Motion by Mrs. Waara, supported by Mrs. Paulson to approve the Revised Budget for the 2024-2025 Fiscal Year. Motion carried.

B. Motion by Mrs. Paulson, supported by Mrs. Waara to approve the Budget for the 2025-2026 Fiscal Year. Motion carried.

CAPITAL PROJECTS FUND

in the CAPITAL PROJECTS FUND of the L'Anse Area Schools for the fiscal year of 2025 - 2026 are as follows:

REVENUE	2023-2024 Audited 06/2024	2024-2025 Original	2024-2025 Revised 2/2025	2024-2025 Revised 6/2025	2025-2026 Original
Investment Earnings & other	$ 269	200	200	200	200
Donations		-	-	-	
Sinking Fund Millage	$ 158,969	165,283	165,283	165,283	170,241
Federal Revenue (Esser)	$ 147,045	-	-	-	
Other Transfers In	$ -	-	-	-	-
TOTAL REVENUE	$ 306,284	$ 165,483	$ 165,483	$ 165,483	$ 170,441

BE IT FURTHER RESOLVED, that the amount available to appropriate in the Capital Projects fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	2023-2024 Audited 06/2024	2024-2025 Original	2024-2025 Revised 2/2025	2024-2025 Revised 6/2025	2025-2026 Original
Sinking Fund Projects	$ 35,335	254,131	254,131	254,131	231,559
Capital Projects (Regular)	$ 72,966	38,000	38,000	58,000	27,396
ESSER III	$ 147,045	-	-	-	-
Other Transfers Out	$ -	-	-	-	-
TOTAL APPROPRIATION	$ 255,345	292,131	292,131	312,131	258,955
Beginning Fund Balance-SF	26,532	150,166	150,166	150,166	61,318
Beginning Fund Balance-GP	408,845	336,149	$ 336,149	$ 336,149	$ 278,349
Revenue Less Expenditures-SF	123,635	(88,848)	(88,848)	(88,848)	(61,318)
Revenue Less Expenditures-GP	(72,696)	(37,800)	(37,800)	(57,800)	(27,196)
Estimated Ending Fund Balance-SF	$ 150,166	$ 61,318	$ 61,318	$ 61,318	$ -
Estimated Ending Fund Balance-GP	$ 336,149	$ 298,349	$ 298,349	$ 278,349	$ 251,153

SCHOOL SERVICE FUND

in the SCHOOL SERVICE FUND of the L'Anse Area Schools for the fiscal year of 2025 - 2026 are as follows:

Food Service

REVENUE	2023-2024 Audited 06/2024	2024-2025 Original	2024-2025 Revised 2/2025	2024-2025 Revised 6/2025	2025-2026 Original
Ticket Sales	$ 20,440	$ 25,000	$ 25,000	$ 25,000	$ 25,000
Interest Income	$ 70	65	65	70	70
Miscellaneous/Ala Carte	$ 29,512	32,000	32,000	32,000	34,000
State Aid	$ 40,146	36,000	48,500	48,500	49,955
Federal Aid	$ 264,173	260,000	289,000	304,000	301,670
Commodity Foods	$ 22,609	19,000	19,000	19,000	21,500
Prior Period Adjustments	$ -	-	-	-	-
Fund Transfers in	$ 3,220	13,450	13,450	13,450	13,450
Total Revenue	$ 380,170	$ 385,515	$ 427,015	$ 442,020	$ 445,645

BE IT FURTHER RESOLVED, that the total amount available to appropriate in the SCHOOL SERVICE FUND is hereby appropriated in the amounts and for the purposes set forth below.

EXPENDITURES	2023-2024 Audited 06/2024	2024-2025 Original	2024-2025 Revised 2/2025	2024-2025 Revised 6/2025	2025-2026 Original
Salaries	$ 132,321	$ 118,243	$ 118,243	$ 118,243	$ 122,086
Benefits	$ 114,770	$ 83,444	$ 83,444	$ 83,444	$ 86,156
Purchased Services	$ 3,227	$ 2,500	$ 2,500	$ 2,500	$ 2,581
Food Supplies	$ 159,403	$ 150,000	$ 169,000	$ 180,000	$ 185,000
Commodity Foods	$ 22,609	$ 19,000	$ 19,000	$ 19,000	$ 21,500
Other Supplies	$ 10,462	$ 11,000	$ 11,000	$ 11,000	$ 11,358
Capital Outlay	$ -		$ 29,000	$ 29,000	$ -
Miscellaneous	$ 510	$ 1,100	$ 1,100	$ 1,100	$ 1,136
Prior Year Adjustment	$ -	$ -	$ -	$ -	$ -
Indirect Costs	$ 7,250	$ 7,250	$ 7,250	$ 7,250	$ 7,250
Fund Modification - Gen. Fund	$ -	-	$ -	$ -	$ -
Total Expenditures	$ 450,552	392,537	440,537	451,537	437,066
Beginning Balance	105,981	35,599	$ 35,599	$ 35,599	$ 26,082
Revenue Less Expenditures	{70,382}	{7,022}	(13,522)	(9,517)	8,579
Estimated Ending Fund balance	$ 35,599	$ 28,577	$ 22,077	$ 26,082	$ 34,660

indirect cost funds to the General Fund to cover usage of facility and utility

Student Activities

in the STUDENT ACTIVITIES FUND of the L'Anse Area Schools for the fiscal year of 2025 - 2026 are as follows:

REVENUE	2023-2024 Audited 06/2024	2024-2025 Original	2024-2025 Original	2024-2025 Revised 6/2025	2025-2026 Original
Vending	$ 9,497	$ 10,000	$ 10,000	$ 10,000	$ 10,500
High School Activities	$ 83,637	70,000	70,000	70,000	75,000
Elementary Activities	$ 8,198	8,000	8,000	8,000	8,500
TOTAL REVENUE	$ 101,331	$ 88,000	$ 88,000	$ 88,000	$ 94,000

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	2023-2024 Audited 06/2024	2024-2025 Original	2024-2025 Original	2024-2025 Revised 6/2025	2025-2026 Original
Vending	$ 10,606	$ 8,000	$ 8,000	$ 8,000	$ 8,500
High School Activities	$ 69,588	55,000	55,000	60,000	65,000
Elementary Activities	$ 7,588	6,000	6,000	6,000	7,500
TOTAL EXPENDITURES	$ 87,783	69,000	69,000	74,000	81,000
Beginning Fund Balance	$ 58,068	71,616	$ 71,616	$ 71,616	$ 85,616
Revenue Less Expenditures	$ 13,549	19,000	19,000	14,000	13,000
Estimated Ending Fund Balance	$ 71,616	$ 90,616	$ 90,616	$ 85,616	$ 98,616

FURTHER RESOLVED. that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary statement hitherto adopted by the Board. Changes in the amount appropriated by the Board Shall require approval by the Board

of the execution of the budget adopted by the Board and shall hold the budget control supervisor responsible for performance of his/her responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the

C. Motion by Mrs. Waara, supported by Mrs. Nordstrom to approve a resolution to certify millage to be spread by the district to include the levy 18.0000 mills on all Non-Homestead parcels within the district boundaries for operational purposes and 2.5000 mills on all property within the district boundaries for the purpose of bond indebtedness and .9900 mills for sinking fund. Motion carried.
D. Motion by Mr. Cavanaugh, supported by Mrs. Paulson to approve the ***Michigan High School Athletic Association Membership Resolution*** for the year August 1, 2025 through July 31, 2026. Motion carried.
E. Motion by Mrs. Paulson, supported by Mrs. Waara to approve the contract addendum for Melissa Scroggs, *Elementary Principal*, effective July 1, 2025, as presented. Motion carried.
F. Motion by Mrs. Waara, supported by Mrs. Nordstrom to approve the contract addendum for Lisa Cichosz as *Jr/Sr High School Principal* effective July 1, 2025. Motion carried.
G. Motion by Mrs. Paulson, supported by Mr. Cavanaugh approve the contract addendum for Darrin Voskuhl as *Director of Student Services* effective August 20, 2025. Motion carried.

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High School Activities	$ 83,637	70,000	70,000	70,000	75,000
Elementary Activities	$ 8,198	8,000	8,000	8,000	8,500
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Beginning Fund Balance	$ 58,068	71,616	$ 71,616	$ 71,616	$ 85,616
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H. Motion by Mrs. Nordstrom, supported by Mrs. Waara to approve the contract addendum for Brandon Marinich as *Maintenance/Transportation Supervisor, e*ffective July 1, 2025. Motion carried.

I. Motion by Mr. Cavanaugh, supported by Mrs. Waara to approve the contract addendum for Joanne Hochstein as *Administrative Assistant, e*ffective July 1, 2025. Motion carried.

J. Motion by Mrs. Nordstrom, supported by Mrs. Waara to accept the letter of resignation from Marsha Salso, *Elementary*. Motion carried.

K. Motion by Mrs. Paulson, supported by Mrs. Waara to approve the ***2025-2026 Support Staff Employee Handbook*** as presented. Motion carried.

L. Motion by Mrs. Waara, supported by Mr. Cavanaugh to approve a ***2025-2026 LAS/REMC1 SupportNet Services Contract*** as presented. Motion carried.

M. New Hire(s) / Resignation(s)

Resignation: John Jacobson, 9th *Grade Advisor*
John Jacobson, *Detention Supervisor*

New Hire: None

GE & Summer Food Program Workers
Shelley Bianco
Samantha Knight
Debbie Olsen
Ashley Bianco
Jenny Sipe – *Sub*

N. Policy Updates from NEOLA were reviewed:

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i. Policy 0131.1 – Bylaws and Policies (revised)
ii. Policy 1430 – Leave of Absence (RESCIND)
iii. Policy 2340 – Field and Other District-Sponsored Trips (revised)
iv. Policy 3430 – Leaves of Absence (RESCIND)
v. Policy 4430 – Leaves of Absence (RESCIND)
vi. Policy 5320 – Immunization (revised)
vii. Policy 5330 – Use of Medications (revised)
viii. Policy 5330.01 – Epinephrine Auto-Injectors (revised)
ix. Policy 5350 – Student Health, Well-Being, and Suicide Prevention (revised)
x. Policy 5460 – Graduation Requirements (revised)
xi. Policy 8320 – Personnel Files (revised)
xii. Policy 8500 – Food Services (revised)
xiii. Policy 8510 – Wellness (revised)
xiv. Policy 8540 – Transportation for Field and Other District Sponsored Trips (RESCIND)
Policy 2262 – (RESCIND)

14. ADMINISTRATIVE REPORTS: *presented in packet*
    A. Maintenance-Custodial-Transportation Supervisor
    B. Director of Student Services / Athletic Director
    C. Elementary (K-5) Principal – *Mrs. Scroggs added the Handbook meeting will be June 25 at 9:00 a.m.*
    D. JSH (6-12) Principal
    E. Superintendent – Mr. Davidson introduced Brandon Marinich, *Maintenance/Custodial/Transportation Supervisor.*

15. BOARD COMMITTEE REPORTS:
    A. Education Resources – not met
    B. Extra-Curricular – met regarding Cross-Country Program
    C. Finance – met regarding budget & Admin contracts
    D. Library – did not meet
    E. CCASB – did not meet
    F. CCISD – met; retired luncheon
    G. Wellness Committee – did not meet;
    H. L.A.S. Foundation – did not meet
    I. Personnel Committee – did not meet
    J. Tribal Education Committee – did not meet

16. STUDENT COMMENTS: None

17. PUBLIC PARTICIPATION:

    Nancy Herck, community member, inquired about construction on Spruce Street.

18. BOARD MEMBER COMMENTS:

    Mrs. Waara wished everyone a Happy Father's Day
    Mr. Cavanaugh thanked Mr. Davidson for his work on the budget; added that the Golf Scramble/Football Fundraiser at the Golf Course was great!

19. ADJOURNMENT:
    Motion by Mrs. Waara, supported by Mrs. Nordstrom to adjourn the meeting at 6:20 p.m. Motion carried.

KATIE WAARA, *Secretary*

JAMES FEDIE, *Vice President*